

# School Board Overview / Q&A

## Queen of Peace School

### HASA Meeting: May 9, 2013



# School Board Mission

The Board is a ***parish ministry*** that ***advises, counsels, and supports*** the pastor and the principal on the governance of Queen of Peace School. The mission of the Board is to provide thorough ***input*** to the school administration in order to create a school environment that meets the spiritual, academic, emotional, physical, and social needs of the students. In all things, the School Board recognizes ***Queen of Peace School as an extension of the broader educational mission of the parish.***



# School Board Purpose

- Witness to the Catholic educational mission of the school.
- Serve as a catalyst to build and sustain a culture of excellence within the school.
- Assist the principal with the development of policies for the school in conformity with Church teaching, Diocesan policy and Indiana state law.
- Actively participate in the development of long-range strategic plans for the school.
- Evaluate the effectiveness of the operation of the school and provide input to optimize its operation. Participate in the selection and evaluation of the Principal.
- Partner with appropriate members of the parish staff to evaluate finances and development programs that may be beneficial for the short and long-term health of the school.
- Serve as the body accountable for school-affiliated organizations; specifically the Home and School Association (HASA) and the Athletic Council.



# Membership

- The School Board is established by the Pastor
- The Board is composed of up to 9 voting members and 4 non-voting members
- Voting Members are either parents/guardians of current students or parishioners at-large
- Terms are 3 years per voting member; two consecutive terms are allowed
- 2012-13 Voting Members are: Chad Gibson, Judy Hums, Bob Kania, Judi LaViolette, Beth Lertola, Cassie Letcher, Steve Murphy, and April Weisser
- Officers are appointed by the Pastor (President, Vice President, Secretary); 1-year term
- Non-voting members are the Pastor, Principal, HASA President, and Athletic Director
- Nomination / Appointment Process is being amended for 2013-14 School Year
  - Pastoral Appointments will fill vacant seats at conclusion of 2012-13 School Year
  - New nomination process will begin with the 2013 Parish Ministry Fair for the 2014-15 School Board seats
- Conflict of Interest: Teachers, Parish Staff Members, and their spouses are not eligible



# School Board Committees

## Standing Committees:

- Executive Committee (Pastor, Principal, School Board Officers)
- Policy Committee
- Strategic Planning Committee
- Principal Evaluation Committee
- Marketing Committee

*Other committees may be chartered as needs dictate. With the exception of the Executive Committee, all standing committees are led by a school board member and allow for parishioner involvement.*



# School Board Meetings

- Monthly Meetings held during the School Year (generally August – May)
- Meetings are “closed” to non-members
- Approved minutes of monthly meetings available on the School website
- New bylaws require **at least** one “open” meeting per school year and meeting minutes to be posted on the School website within one week of approval by the Board

